

## **LIVING STIPEND REGULATIONS**

Updated: March 2020

**FOR INFORMATION CONCERNING THE AVAILABLE STIPENDS, PLEASE CONTACT THE FACULTY IN WHICH THE STUDENT IS STUDYING.**

1. The stipends will be granted to students who submitted an approved studies form by the due date and in compliance with the rules.
2. Living stipends are granted solely on the basis of academic considerations in order to enable the student to devote his/her time to the conduct of research at the University. The student will not be required to perform any work in exchange for the stipend received.
3. The rules set forth in these Regulations apply to all stipends granted to University's students from any budget whatsoever.
4. A living stipend does not entitle the student to an exemption from tuition fees, except for stipends which explicitly provide otherwise.
5. Recipients of living stipends must participate actively in classes and must engage in research activity within University facilities. The stipend recipients are allowed to make short trips for the purpose of research, conferences, scientific collaborations etc. The Vice Rector can approve the student's stay abroad for a period of up to one year, as well as the conduct of research activity in Israel outside University premises, after obtaining the necessary approvals of the Thesis Supervisor and the Head of the Department.

### **DURATION OF STIPEND**

6. As a rule, a living stipend is granted for twelve months of the year. However, the stipend will be granted over the summer months only if the student continues his/her research during this period.
7. A graduate (Master's) student is entitled to receive a living stipend for a period not exceeding two years. In special cases, the Faculty Exceptions Committee may approve an extension of the stipend for a third year.
8. A post-graduate (doctoral) student is entitled to receive a living stipend for a period not exceeding five years. In special cases, the Faculty Exceptions Committee may approve the extension of the stipend for a sixth year, provided the Authority for Research Students approved the extension of the period of studies.
9. A post-graduate student's living stipend will cease at the end of the month in which his/her doctoral dissertation is approved.

10. The University may stop paying the living stipend to a student who does not meet the academic requirements, who does not make progress in his/her academic work as required or who has committed a serious disciplinary offence.
11. A stipend recipient who gives birth during the period of the stipend is entitled to receive the stipend for a period of up to 15 weeks in the course of her maternity leave. At the end of the original period of the stipend, the said recipient will be entitled to a stipend for up to 15 additional weeks if she is still registered as a student at the University and her dissertation has not yet been approved. The stipend will be paid for the same number of weeks of maternity leave. Submission of the demand to receive the additional stipend will be made through the Parenthood Coordinator in the Office of the Dean of Students.

#### **AMOUNT OF THE STIPEND**

12. The amount of the stipend is determined according to arrangements to be determined between the student and the thesis supervisor or the Faculty, subject to the following rules:

13. Maximum stipend amount (“ceiling”):

Graduate (MA or MSc) student – NIS 7,500 per month.

Post-graduate (doctoral; PhD) students – NIS 10,000 per month.

The above amounts also apply to students who receive stipends from more than one source of funding. Where the total amount of the stipends exceeds the above ceiling, the Vice Rector will decide on the manner of distribution between the various sources. The Vice Rector is authorized to approve a request for a stipend that exceeds the said ceiling. In such a case, a detailed request will be submitted to the Scholarship Coordinator in the Office of the Academic Secretary.

14. Graduate and post-graduate students who are part of a research group in the experimental sciences and who devote all their time to research will receive a minimum research grant as specified below (the default situation being payment from the research funds of the head of the research group). The actual stipend may be higher, and the amounts specified below refer only to the minimum stipend.

- (a) Graduate students will receive a stipend of at least NIS 3,500 per month. In addition, graduate students who are part of a research group in the experimental sciences and devote all their time to research and are receiving a research stipend, and who have not turned down a teaching position that was offered to them, will be exempt from payment of tuition fees for a graduate degree in the scope of full 2-year of tuition fees (funding for this in the first year will come from the University and in the second year from the research funds of the head of the research group). This provision relating to tuition fees applies to graduate students as aforesaid who began their studies in the (2018/2019) academic year or thereafter.

(b) Doctoral students will receive a stipend of at least NIS 4,500 per month. Students who receive a salary for teaching at the University are eligible for a stipend of at least NIS 3,700 per month.

#### **PERMISSION TO WORK FOR RECIPIENTS OF LIVING STIPENDS**

15. A student who receives a living stipend is required to devote all his/her time to studies and research. As a rule, and subject to express provisions in the terms of the stipend, additional work that is permitted for a stipend recipient is as follows:
  - a. Unrestricted additional work is permitted for a graduate student receiving a stipend not exceeding NIS 3,500 per month, and a post-graduate student receiving a stipend not exceeding NIS 4,500 per month.
  - b. A graduate student who receives a living stipend in the amount of at least NIS 3,500 per month and a post-graduate student who receives a living stipend in the amount of at least NIS 4,500 per month is permitted to engage in teaching at the Hebrew University or other work which, according to the decision of the supervisor and with the approval of the Head of the Department, involves a material contribution to the academic training of the student in an aggregate scope (in teaching and other work) of up to a half-time position.
  - c. A graduate student who receives a living stipend of between NIS 3,500 – 4,500 per month, and a post-graduate student who receives a living stipend of between NIS 4,500 – 6,000 per month is permitted to do any kind of additional work up to a one-third-time position and in an aggregate scope (including teaching and the additional work as stated in sub-section (b) above) of up to a half-time position.
  - d. Permission to do additional work as stated above may be conditional, as decided by the Faculty, on the declaration of the supervisor that the student is making satisfactory progress in his/her research, in accordance with the goals and the schedule set in the regulations. Exceptional cases may be referred to the Vice Rector.

#### **STIPENDS FOR FAMILY MEMBERS**

16. Definition: “Relative” – parents and children, spouses (including common law spouses), brother, sister, brother-in-law, sister-in-law, father-in-law and mother-in-law, son-in-law, daughter-in-law, niece and nephew, uncle and aunt, cousin, grandfather and grandmother, grandson and granddaughter, and also step-relatives with the same degree of kinship.
17. Being a relative of a University employee will not prevent the granting of a stipend to a University student. However, a stipend will not be granted from a research budget to a relative of the principal investigator.

An University employee will not be involved in processes that are connected to, or that are liable to influence the granting of stipends to relatives, and such employee will refrain from participating in any forum that discusses the granting of a stipend when a relative of his/hers is the candidate or one of the candidates for receipt of the stipend.

18. These rules apply to all types of stipends that are granted by the University or by external entities through the University.